

Infinite Campus

Parent Portal Access Information

To: **Parent Name**
Parent/Guardian of: **Student Name**
School: McDonough High School
Grade:

Below you will find directions on how to access the Campus Portal so that you can view student grades and attendance. The activation key for new accounts is listed below. If you have already created an account for any other children in your household, your username will be listed below. Please contact the front office at your school if you need to reset a password.

If you have any additional questions or issues, please contact Lee Shook by email at stacey.shook@henry.k12.ga.us

Activation Key:

Username (if account exists):

Temporary Password:

Logging in to the Campus Portal

Using the Activation Key to Create Usernames and Passwords

The Activation Key is only needed the first time the user accesses the portal. After that, the activation key will not work, and the username that was created should be used to log into the Portal.

1. Go to <https://campus.henry.k12.ga.us/campus/portal/henry.jsp>
2. Click on Campus Parent.
3. Choose the New User? link below the password box.
4. Enter your personal Activation Key (listed above) and then click Submit.
5. Create and enter a Username.
6. Create and enter a Password.
7. Verify the password by entering it again and then click the Create Account button.
8. After your account is successfully created an account creation confirmation message will appear. Select the Click here option to log in to your account.
9. Login with your newly created username and password and then explore the IC Portal.